EXECUTIVE DIRECTOR'S BUDGET MESSAGE

Dear Board of Directors and Citizens of the North Central Regional Transit District:

I am pleased to present for your review and consideration the North Central Regional Transit District (NCRTD) proposed Budget for Fiscal Year (FY) 2013. The proposed budget reflects compliance with the Finance Policies; direction provided to staff on an ongoing basis by the Board and the recent accepted Long Term Financial and Strategic Plan (LTFP) and adopted Capital Investment Plan (CIP).

The proposed budget is balanced for FY13. Overall expenditures for FY 13 total $9,764,680. In comparison, the budget as amended and adopted for FY 12 totaled $11,070,716. The FY 13 budget as presented has decreased by $1,306,036 or 11.8%.

FY 12 was a year in which some local economies within the District's service area continued to gradually improve. This can be seen in the increases shown in the monthly collection of Transit Gross Receipts Tax (GRT). This revenue source comprises approximately 72% of the Districts operating revenues. The balance of the District's revenue is derived from federal allocations (20%) and the Los Alamos County contribution (5%). In addition, FY 12 was also a year in which the area's largest employer Los Alamos National Laboratory announced the need to reduce staffing levels and an anticipation of reduced federal funding and spending. This reduction in spending will have an impact on GRT generated and received from the District's Los Alamos base. Lastly, Federal funding continues to be in a state of flux due to the Congress's approval of a continuing resolution and lack of concurrence on a long term transit funding bill. The good news is that funding appears to be remaining at existing levels.

In FY 12 and likely to continue into FY 13 is the fluctuation of fuel prices due to ongoing market speculation as a result of instability in world politics; as such the District has budgeted for future fuel increases. A decrease in funding contributions from Los Alamos County has been absorbed in the proposed budget and based upon long term financial projections, its impact will need to be closely monitored and adjustments may need to be made in the Districts Transit GRT allocation for regional services provided by other entities in near future years.

In FY 12, year to date ridership trends point to another year of double digit increases, which is anticipated in the 20% range. When one looks back at the ridership for the first year (2007) at 48,600 and the projected 186,000 riders for this year, it is amazing how much the District's service has become essential for connecting Northern New Mexico communities. FY 13 is anticipated to continue to see a growth in ridership and the Districts efforts in promoting service awareness are funded in this proposed budget. The Jim West Transit Center will be completed in early July, 2012 and the District will occupy this facility. The budget has been adjusted to address the increased costs associated with the ownership of a facility of this size and manner. Lastly, the FY 13 budget anticipates continued investment in District fleet and infrastructure and acquisition and implementation of technology that will place the District among the forefront of modern transit systems in New Mexico and the Nation.

As a result of past and continuing conservative fiscal practices the District has weathered any ill effects from the downturn in the economy that has plagued many of the governmental entities in the nation and state and has contributed to a stable and health financial condition we enjoy today. The Long Term Financial and Strategic Plan has provided us the ability to focus our efforts on long-term initiatives, including funding for necessary service delivery, maintenance and capital needs, without compromising our financial future and allows us to balance our attention on both the short-term and long-term needs of the District. This strategic emphasis permits the District the latitude to determine what level of service is sustainable over a long period of time so that reserves can be maintained and enhanced during economical positive times and spent in a period of difficult financial transitions in order to maintain service levels. The continued availability of quality and essential public transportation is of critical importance to our constituents and our District's future. This proposed budget continues to provide for prudent spending, capital investment, service improvement and most importantly investment in our employees who are the most essential asset of the District.

We appreciate the support of our member entities and state and federal legislators. Our region shares the challenge of a recessionary economy and weakened tax revenues along with great demands for services which we will need to continue to work together to assure that quality of life in our service area is maintained and enhanced as resources permit.

I would like to end this message with this quote that sums up what I believe to be reflective of our Districts perseverance: "You can't change the wind, but you can adapt your sails to always reach your destination!"

Sincerely,

Anthony J. Mortillaro

Anthony J. Mortillaro
Executive Director

OUR MISSION

The Mission of the North Central Regional Transit District is to provide safe, secure and effective public transportation within North Central New Mexico, in order to enhance the quality of life of our citizens, by providing mobility options and to spur economic development throughout the region.

GOALS

1. *Establish a reliable and adequate source of financing for the NCRTD transit services.*
2. *Increase personal mobility so that more people can contribute to, and participate in, the economic and social life of the larger community.*
3. *Ensure that citizens of the NCRTD have access to critical lifeline services.*
4. *Ensure that the NCRTD Service Plan is consistent and complementary to the Regional Transportation Policy Plan.*
5. *Refine a set of performance targets that permits the Board to make decisions to maximize the use of all funds made available to the NCRTD.*
6. *Reduce dependence on the private auto to contribute to improved air quality, reduce urban sprawl and lower levels of traffic congestion.*

Draft Fiscal Year 2013
Budget Summary

Revenues:

- The federal revenue projection contained in this budget is premised upon a recommended award of Federal Funds passed through the NMDOT Transit and Rail Division for FY 13. The amount of funds was confirmed by the DOT at a April 25, 2012 meeting for review of their recommended budget awards.

- NCRTD Transit GRT is based upon current year to date collections and projections of what is likely to transpire in the remainder of the year. As in the past we have chosen to be conservative in estimating for the upcoming budget year and are therefore estimating a flat revenue projection.

- Los Alamos County contribution reflects a decrease of funding from prior years.

- A cash balance carryover is contained in the revenues to account for final payment on the remainder of expenditures related to the new transit center and furniture, fixtures and equipment that will need to be purchased for the new building.

Expenditures:

- Overall Expenditures for FY 13 total $9,764,680. In comparison FY 12 budgeted expenditures totaled $11,070,716. The FY 13 budget expenditures are $1,306,036 less (-11.8%).

- No service reductions. However some routes may be adjusted in the near future based upon the upcoming route assessment and analysis and service plan update.

- No new routes are contemplated unless new recurring revenue can be found or other routes are curtailed and those funds used for the new route.

- Staffing is anticipated to increase by 2 full time equivalent (FTE) positions. The new positions being requested are custodian and facility maintenance. The Custodial position requested will provide for the daily cleaning of the ~12,000 square foot facility. The Facility Maintenance position will provide for the annual preventative maintenance of the HVAC systems, lighting, plumbing, and landscape and irrigation systems. This position will also be responsible for the maintenance of all field shelters, bus stops and associated signage, weeds, graffiti and trash removal and light fleet maintenance activities. Lastly, we have appropriately classified driver positions that in the past were used as part-time but were actually working as full-time positions; as a result there are some increased costs for benefits associated with this adjustment.

- Contractual services will be increasing to account for the update of the Service Plan.

- Utilities and Fuel line items reflect increased expenditures. The utility line item is for natural gas, electric, water, sewer and solid waste removal at the new transit facility. It has been very challenging to project what these costs are likely to be in FY 13 since the District currently does not own any buildings and as a result it has no baseline to project from. Fuel is anticipated to increase over prior years due to ongoing instability in geo-political international relationships which influences gasoline prices.

- Staff compensation reflects a 3% place holder for performance based increases. To date we have not been able to update our compensation plan which was created in 2007 and a wage survey to ensure comparability and competiveness needs to be undertaken. In addition, to ensure long term career development in the Driver position, staff is evaluating the creation of several career ladder classifications and the implications from such will have budgetary impacts that will need to be addressed. Lastly, no funds have been allocated within this budget to address any potential fiscal impacts related to the outcome of a collective bargaining agreement.

- NCRTD GRT allocations for regional services provided by Los Alamos County Atomic City Transit and Santa Fe Trails will remain basically flat and have been calculated on the formula utilized during the FY 12 budget year. The Rail Runner contribution is a fixed formula and reflects an increase in funding as a result of anticipated increased GRT collections in Santa Fe County.

- Capital Investment Plan (CIP) expenditures align with the 10 year plan that was reviewed, adjusted and accepted by the Board at its March 2012 meeting. Several items contained in the CIP had their costs adjusted and some are not funded by matching federal dollars and as such will be paid for by the transit

GRT. Those CIP items not federally funded are as follows: exterior HVAC enclosure and entry garage door, photovoltaic system, fueling facility and carryover building construction and furniture, fixtures and equipment and a snow plow attachment.

10 Year Capital Investment Plan: The attached CIP has been updated to reflect and align with the proposed budget.

Long Range Financial Plan: The attached chart reflects an update of the moderate case scenario, the proposed FY 13 budget, and CIP and future revenue and expenditure implications. Overall the District will continue to meet and exceed the Board's requirement for a 25% reserve amount through 2016 provided that no degradation of revenues occurs over the next three years. From 2017 through 2021 the District will need to assess its NCRTD GRT allocation for non-RTD provided services and/or increase its Federal funding for capital and other revenues to offset the reduction in the usage of the reserve to balance the budget. Based upon this Moderate Case Scenario no new routes can be funded unless a reoccurring revenue source is generated.

NORTH CENTRAL REGIONAL TRANSIT DISTRICT
FY13 BUDGET REQUEST
Financial Summary

	FY11	FY12		FY13	
	Actual	Budget	Year to Date 4/16/12	Base Request	Total Request
REVENUE SOURCES					
5311	1,037,276.00	1,151,040.00	741,400.00	1,376,040.00	1,376,040.00
5316	137,655.00	151,955.00	99,166.00	182,356.00	182,356.00
5309	51,323.00	616,921.00	131,913.00	0.00	0.00
5304	16,276.00	36,050.00	0.00	36,050.00	36,050.00
Tribal Transit	71,212.00	66,566.00	4,749.00	43,434.00	43,434.00
ARRA Stimilus	303,022.00	0.00	0.00	0.00	0.00
State of Good Repair		632,050.00	616,856.00	280,000.00	280,000.00
Gross Receipts Tax	7,479,786.00	7,075,929.00	4,288,848.00	7,013,800.00	7,013,800.00
LA Contribution	880,000.00	679,173.00	600,000.00	500,000.00	500,000.00
Cash Balance	660,000.00	621,032.00	250,000.00	333,000.00	333,000.00
Miscellaneous	28,716.00	40,000.00	33,205.00	0.00	0.00
TOTAL REVENUE	10,665,266.00	11,070,716.00	6,766,137.00	9,764,680.00	9,764,680.00
EXPENDITURES					
Personal Services	2,165,274.58	2,460,269.00	1,761,725.95	2,529,616.00	2,529,616.00
Contractual Services	190,869.46	293,600.00	158,291.01	419,800.00	419,800.00
Other Expenses	5,406,346.91	5,233,554.00	3,062,254.08	5,302,938.00	5,302,938.00
Capital	1,209,876.28	3,083,293.00	1,742,469.82	1,512,326.00	1,512,326.00
TOTAL EXPENDITURES	8,972,367.23	11,070,716.00	6,724,740.86	9,764,680.00	9,764,680.00

POSITIONS	FTE	No. of Employees	FTE	No. of Employees	FTE
Permanent Full Time (benefits)	40	42	42	47	47
Permanent Part-Time (benefits)				2	1
Part-Time (no benefits)	6	7	7	2	1
Temp Hours				1.1	1.1
TOTAL Positions	46	49	49	52.1	50.1

North Central Regional Transit District
Revenue by Source

Fund Source	Account Title	FY11 Actual	FY12 Budget	FY12 Year to Date 4/16/12	FY13 Base Request
5311/Federal Grant	ADMINISTRATION	526,495.70	604,930.00	418,642.59	482,040.00
5311/Federal Grant	OPERATING	415,192.73	482,110.00	322,756.93	605,000.00
5311/Federal Grant	CAPITAL	95,587.46	64,000.00	0.00	289,000.00
5311 Total		1,037,275.89	1,151,040.00	741,399.52	1,376,040.00
5316 /Federal Grant	JARC/OPERATING	137,655.17	151,955.00	99,166.05	182,356.00
5304/Federal Grant	PLANNING	16,275.60	36,050.00		36,050.00
Federal Grant	Tesuque Tribal FTA	0.00	66,566.00	4,749.00	43,434.00
Federal Grant	Arra Stimulous	303,022.00	0.00	0.00	0.00
Federal Grant	Tribal Transit	71,212.00	0.00	0.00	0.00
5309/Federal Grant	Earmark	51,323.00	616,921.00	131,913.00	0.00
State of Good Repair/Federal Grant	Vehicles	0.00	632,050.00	616,855.96	280,000.00
Total Other Federal Grants		441,832.60	1,351,587.00	753,517.96	359,484.00
Cash Balance	LA Contribution	660,000.00			
Cash Balance	Building	0.00	621,032.00	250,000.00	333,000.00
Cash Balance Total		660,000.00	621,032.00	250,000.00	333,000.00
Los Alamos Contribution	LA Contribution	880,000.00	679,173.00	600,000.00	500,000.00
Gross Receipts Tax		7,479,786.00	7,075,929.00	4,288,847.85	7,013,800.00
Misc.		28,716.34	40,000.00	33,205.45	0.00
Subtototal		8,388,502.34	7,795,102.00	4,922,053.30	7,513,800.00
NCRTD Total		**10,665,266.00**	**11,070,716.00**	**6,766,136.83**	**9,764,680.00**

FY13 Budget Request - EXPENSE ROLL-UP

Acct Title		FY11 Actual	FY12 Budget	FY12 Year to Date 4/16/12	FY13 Base Request	FY13 Total Request
Employee Salaries		1,567,262.67	1,783,115.52	1,258,257.96	1,814,796.00	1,814,796.00
Employee Benefits		598,011.91	677,153.48	503,467.99	714,820.00	714,820.00
	TOTAL	2,165,274.58	2,460,269.00	1,761,725.95	2,529,616.00	2,529,616.00
Contractual Services		190,869.46	293,600.00	158,291.01	419,800.00	419,800.00
	TOTAL	190,869.46	293,600.00	158,291.01	419,800.00	419,800.00
Other Expenses						
Bank Service Charges		30.00	0.00	14.20	25.00	25.00
Penalties & Interest		1,154.95	0.00	9,399.58	500.00	500.00
Postage		1,293.45	2,700.00	1,685.87	1,500.00	1,500.00
Telephone		19,761.97	24,500.00	14,538.32	7,700.00	7,700.00
Cell Phone		5,542.91	4,560.00	2,907.55	5,932.00	5,932.00
Internet - Redi net		0.00	0.00	0.00	6,500.00	6,500.00
Advertising (jobs/grants)		1,524.56	5,000.00	3,000.00	4,500.00	4,500.00
Advertising (marketing)		91,340.09	50,000.00	10,165.03	56,850.00	56,850.00
IT Hardware/Software Support		10,777.48	7,000.00	2,000.00	6,000.00	6,000.00
Dues and Subscriptions		5,952.10	6,100.00	1,460.00	6,600.00	6,600.00
Equipment Rental		4,365.00	4,400.00	3,835.00	6,900.00	6,900.00
Equipment Repair & Maint		7,011.22	6,000.00	2,449.48	5,500.00	5,500.00
Property Insurance		38,927.00	38,963.50	11,560.00	39,000.00	39,000.00
Civil Rights/emp liability		3,500.00	25,000.00	21,119.00	25,000.00	25,000.00
Workers Comp Ins		0.00	73,308.00	73,119.38	70,500.00	70,500.00
Vehicle Insurance		41,371.15	74,425.00	62,267.83	66,000.00	66,000.00
Meals and Meeting Expenses		1,912.29	2,500.00	1,705.00	4,200.00	4,200.00
Office Rent		24,111.16	19,200.00	21,600.00	2,400.00	2,400.00
Utilities		7,941.26	30,500.00	23,696.00	51,700.00	51,700.00
Janitor		4,781.13	6,426.00	7,381.00	1,500.00	1,500.00
Drug and Alcohol Testing		500.00	1,200.00	300.00	1,500.00	1,500.00

Pre-Emp D&A Testing	0.00	0.00	0.00	3,000.00	3,000.00
Printing	3,132.30	8,000.00	4,507.05	19,000.00	19,000.00
Office Supplies	23,453.21	20,000.00	11,480.66	22,690.00	22,690.00
Furn & Equip under 5k	19,392.45	36,000.00	38,031.16	13,000.00	13,000.00
Software - MIP	6,000.00	6,000.00	6,000.00	7,500.00	7,500.00
Janitorial Supplies	723.00	4,700.00	1,221.00	6,000.00	6,000.00
Training/Regist Fees Classes	6,742.14	7,525.00	1,489.96	9,900.00	9,900.00
Mileage	21,494.23	6,150.00	3,695.69	7,150.00	7,150.00
Per Diem	1,424.46	11,300.00	4,198.46	12,461.00	12,461.00
Misc Expenses	0.00	0.00	80.61	3,150.00	3,150.00
City of SF/Los Alamos	2,423,305.92	0.00	0.00	0.00	0.00
Railrunner Operations	2,106,566.52	1,774,344.00	1,522,279.58	1,823,588.00	1,823,588.00
Los Alamos County	0.00	1,415,186.00	536,331.14	1,402,760.00	1,402,760.00
City of Santa Fe	0.00	967,630.00	292,890.14	981,932.00	981,932.00
Building Maintenance	15,966.02	10,000.00	316.96	10,000.00	10,000.00
Supplies	689.00	500.00	500.00	2,000.00	2,000.00
Maint/Machinery/Equipment	5,767.45	1,500.00	110.00	4,000.00	4,000.00
Snow Removal (MA Agora)	6,000.00	6,000.00	3,200.00	6,000.00	6,000.00
Uniforms	8,370.00	10,000.00	3,812.32	14,000.00	14,000.00
Shop Supplies	11,096.84	9,000.00	5,588.72	7,000.00	7,000.00
Physicals	6,258.00	500.00	1,405.79	3,000.00	3,000.00
Fuel	304,352.50	384,000.00	273,575.80	420,000.00	420,000.00
Cell Tower Rental Fees	2,100.00	5,400.00	0.00	5,400.00	5,400.00
Oil & Lubricants	17,402.60	17,000.00	8,602.68	15,000.00	15,000.00
Hazardous Waste Disposal	0.00	4,000.00	0.00	4,000.00	4,000.00
Replacement Parts	45,702.68	43,000.00	24,975.04	38,000.00	38,000.00
Tires	24,826.73	28,000.00	9,918.93	22,000.00	22,000.00
Vehicle Maint	70,270.14	92,000.00	48,823.47	70,000.00	70,000.00
Painting	3,513.00	5,000.00	3,899.68	10,000.00	10,000.00
Wireless/Internet - Bus	0.00	0.00	0.00	1,500.00	1,500.00
TOTALS - Operating Expenses	5,406,346.91	5,233,554.00	3,062,254.08	5,302,938.00	5,302,938.00
Capital Expenses					
Buildings	933,119.86	1,989,465.00	949,819.65	180,000.00	180,000.00

Furniture/Fixtures	0.00	223,766.00	13,831.21	192,326.00	192,326.00
Other Capital Expenses	276,756.42	870,062.00	778,818.96	1,140,000.00	1,140,000.00
TOTALS - Capital Expenses	1,209,876.28	3,083,293.00	1,742,469.82	1,512,326.00	1,512,326.00
GRAND TOTAL	8,972,367.23	11,070,716.00	6,724,740.86	9,764,680.00	9,764,680.00

Department - ADMINISTRATION

Acct Title		FY11 Actual	FY12 Budget	FY12 Year to Date 4/16/12	FY13 Base Request	FY13 Total Request
Employee Salaries		271,023.24	269,776.00	188,840.24	290,425.00	290,425.00
Employee Benefits		107,420.25	116,144.60	79,663.05	117,890.68	117,890.68
	TOTAL	378,443.49	385,920.60	268,503.29	408,315.68	408,315.68
Contractual Services		170,199.73	190,100.00	104,791.01	323,500.00	323,500.00
	TOTAL	170,199.73	190,100.00	104,791.01	323,500.00	323,500.00
Other Expenses						
Postage		261.45	500.00	500.00	500.00	500.00
Telephone		9,224.28	8,000.00	7,800.00	2,000.00	2,000.00
Cell Phone		1,343.96	1,500.00	2,200.00	2,022.00	2,022.00
Internet - Redi net		0.00	0.00	0.00	1,500.00	1,500.00
Advertising (jobs/grants)		1,524.56	5,000.00	3,000.00	4,500.00	4,500.00
Advertising (marketing)		91,340.09	50,000.00	10,165.03	56,850.00	56,850.00
IT Hardware/Software Support		4,138.74	1,000.00	400.00	1,000.00	1,000.00
Dues and Subscriptions		5,952.10	5,800.00	1,200.00	5,800.00	5,800.00
Equipment Repair & Maint		1,175.89	1,000.00	338.48	1,000.00	1,000.00
Property Insurance		4,963.50	4,963.50	4,963.50	5,000.00	5,000.00
Civil Rights		0.00	0.00	0.00	0.00	0.00
Vehicle Insurance		0.00	0.00	0.00	0.00	0.00
Meals and Meeting Expenses		1,508.61	2,000.00	1,205.00	3,100.00	3,100.00
Utilities		2,234.54	3,000.00	2,176.00	350.00	350.00
Janitor		3,187.42	3,000.00	3,000.00	500.00	500.00
Drug and Alcohol Testing		0.00	0.00	0.00	0.00	0.00
Printing		626.46	7,000.00	4,149.05	17,000.00	17,000.00
Office Supplies		3,948.63	4,760.00	1,470.66	4,760.00	4,760.00
Furn & Equip under 5k		3,625.00	15,000.00	19,447.00	3,000.00	3,000.00
Janitorial Supplies		0.00	350.00	350.00	0.00	0.00

Training	4,599.00	4,025.00	1,000.03	4,000.00	4,000.00
Mileage/fares	19,607.23	4,100.00	2,743.69	4,100.00	4,100.00
Per Diem	0.00	7,000.00	2,063.50	6,961.00	6,961.00
Misc Expenses	0.00	0.00	0.00	2,500.00	2,500.00
TOTAL	159,261.46	127,998.50	68,171.94	126,443.00	126,443.00
GRAND TOTAL	707,904.68	704,019.10	441,466.24	858,258.68	858,258.68

POSITIONS	FTE	No. of Employees	FTE	No. of Employees	FTE
Permanent Full Time (benefits)					
Executive Director	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Marketing Manager/PIO	1	1	1	1	1
Special Project Manager	1	1	1	1	1
TOTAL Positions	4	4	4	4	4

Department - FINANCE

Acct Title		FY11 Actual	FY12 Budget	FY12 Year to Date 4/16/12	FY13 Base Request	FY13 Total Request
Employee Salaries		161,848.25	153,462.39	115,096.79	157,385.00	157,385.00
Employee Benefits		55,548.50	59,778.01	44,833.51	72,210.93	72,210.93
	TOTAL	217,396.75	213,240.40	159,930.30	229,595.93	229,595.93
Contractual Services		20,669.73	35,000.00	53,500.00	29,500.00	29,500.00
	TOTAL	20,669.73	35,000.00	53,500.00	29,500.00	29,500.00
Other Expenses						
Bank Service Charges		30.00	0.00	14.20	25.00	25.00
Penalties & Interest		1,154.95	0.00	9,399.58	500.00	500.00
Postage		500.00	1,500.00	597.87	700.00	700.00
Telephone		1,650.00	1,500.00	1,235.00	1,500.00	1,500.00
Cell Phone		0.00	0.00	0.00	0.00	0.00
Internet - Redi net		0.00	0.00	0.00	1,500.00	1,500.00
Advertising (jobs/grants)		0.00	0.00	0.00	0.00	0.00
IT Hardware/Software Support		2,000.00	2,000.00	400.00	2,000.00	2,000.00
Software - MIP		6,000.00	6,000.00	6,000.00	7,500.00	7,500.00
Dues and Subscriptions		0.00	300.00	260.00	500.00	500.00
Equipment Rental		2,400.00	2,400.00	2,230.00	4,900.00	4,900.00
Equipment Repair & Maint		1,175.89	1,000.00	0.00	2,000.00	2,000.00
Property Insurance		4,963.50	5,000.00	4,963.50	5,000.00	5,000.00
Civil Rights		0.00	0.00	0.00	0.00	0.00
Vehicle Insurance		0.00	0.00	0.00	0.00	0.00
Meals and Meeting Expenses		0.00	0.00	0.00	300.00	300.00
Office Rent		24,111.16	19,200.00	21,600.00	2,400.00	2,400.00
Utilities		1,117.27	3,000.00	2,176.00	350.00	350.00
Janitor (contract emp)		1,593.71	3,426.00	4,381.00	1,000.00	1,000.00
Drug and Alcohol Testing		0.00	0.00	0.00	0.00	0.00

Printing	626.46	0.00	0.00	1,000.00	1,000.00
Office Supplies	3,948.63	3,810.00	600.00	5,810.00	5,810.00
Furn & Equip under 5k	10,000.00	15,000.00	15,000.00	3,000.00	3,000.00
Janitorial Supplies	0.00	350.00	0.00	0.00	0.00
Training	462.65	500.00	361.93	2,400.00	2,400.00
Mileage/Fares	36.67	500.00	200.00	1,500.00	1,500.00
Per Diem	256.00	2,000.00	500.00	2,000.00	2,000.00
Misc Expenses	0.00	0.00	80.61	150.00	150.00
TOTAL	62,026.89	67,486.00	69,999.69	46,035.00	46,035.00
GRAND TOTAL	300,093.37	315,726.40	283,429.99	305,130.93	305,130.93

POSITIONS	FTE	No. of Employees	FTE	No. of Employees	FTE
Permanent Full Time (benefits)					
Finance Manager	1	1	1	1	1
Financial Analyst	1	1	1	1	1
Financial Specialist	1	1	1	1	1
TOTAL Positions	3	3	3	3	3

Department - OPERATIONS ADMIN

Acct Title		FY11 Actual	FY12 Budget	FY12 Year to Date 4/16/12	FY13 Base Request	FY13 Total Request
Employee Salaries		224,063.80	225,966.00	145,896.88	184,974.00	184,974.00
Employee Benefits		61,510.16	72,072.46	56,211.00	64,319.74	64,319.74
	TOTAL	285,573.96	298,038.46	202,107.88	249,293.74	249,293.74
Contractual Services		0.00	0.00	0.00	2,500.00	2,500.00
	TOTAL				2,500.00	2,500.00
Other Expenses						
Postage		132.00	200.00	88.00	100.00	100.00
Telephone		6,402.69	3,000.00	542.11	1,500.00	1,500.00
Cell Phone		2,744.95	236.00	169.00	1,086.00	1,086.00
Internet - Redi net		0.00	0.00	0.00	1,000.00	1,000.00
Advertising (jobs/grants)		0.00	0.00	0.00	0.00	0.00
IT Hardware/Software Support		2,069.37	1,000.00	400.00	1,000.00	1,000.00
Dues and Subscriptions		0.00	0.00	0.00	300.00	300.00
Equipment Rental		1,965.00	2,000.00	1,605.00	2,000.00	2,000.00
Equipment Repair & Maint		1,307.66	500.00	359.00	500.00	500.00
Property Insurance		0.00	0.00	0.00	0.00	0.00
Civil Rights		0.00	0.00	0.00	0.00	0.00
Vehicle Insurance		0.00	0.00	0.00	0.00	0.00
Meals and Meeting Expenses		0.00	0.00	0.00	0.00	0.00
Utilities		1,463.60	3,000.00	2,258.00	0.00	0.00
Janitor		0.00	0.00	0.00	0.00	0.00
Drug and Alcohol Testing		0.00	0.00	0.00	0.00	0.00
Printing/Copying		626.46	500.00	358.00	500.00	500.00
Office Supplies		4,658.69	3,810.00	4,200.00	3,810.00	3,810.00
Furn & Equip under 5k		1,500.00	4,000.00	2,434.16	4,000.00	4,000.00
Janitorial Supplies		0.00	500.00	0.00	0.00	0.00

Training	608.71	500.00	128.00	1,000.00	1,000.00
Mileage/Fares	1,446.85	700.00	0.00	700.00	700.00
Per Diem	358.46	1,300.00	958.96	1,300.00	1,300.00
Misc Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL	25,284.44	21,246.00	13,500.23	18,796.00	18,796.00
GRAND TOTAL	310,858.40	319,284.46	215,608.11	270,589.74	270,589.74

POSITIONS	FTE	No. of Employees	FTE	No. of Employees	FTE
Permanent Full Time (benefits)					
Transit Operations Manager	1	1	1	1	1
Operations Analyst	1	1	1	1	1
Service Development Manager	1	1	1	1	1
TOTAL Positions	3	3	3	3	3

Department - OPERATIONS - DRIVERS

Acct Title		FY11 Actual	FY12 Budget	FY12 Year to Date 4/16/12	FY13 Base Request	FY13 Total Request
Employee Salaries		922,484.18	1,141,509.13	774,488.05	1,084,335.00	1,084,335.00
Employee Benefits		354,617.32	405,354.50	305,880.00	415,496.01	415,496.01
	TOTAL	1,277,101.50	1,546,863.63	1,080,368.05	1,499,831.01	1,499,831.01
Contractual Services						
	TOTAL					
Other Expenses						
Postage		300.00	500.00	500.00	0.00	0.00
Telephone		1,485.00	5,000.00	2,825.04	1,500.00	1,500.00
Cell Phone		854.00	2,200.00	434.55	2,200.00	2,200.00
Internet - Redi net		0.00	0.00	0.00	1,500.00	1,500.00
Advertising (jobs/grants)		0.00	0.00	0.00	0.00	0.00
IT Hardware/Software Support		2,069.37	1,000.00	400.00	1,000.00	1,000.00
Dues and Subscriptions		0.00	0.00	0.00	0.00	0.00
Equipment Repair & Maint		1,175.89	1,500.00	1,452.00	1,000.00	1,000.00
Property Insurance		0.00	0.00	0.00	0.00	0.00
Civil Rights/emp liab		3,500.00	25,000.00	21,119.00	25,000.00	25,000.00
Workers Compensation Ins			73,308.00	73,119.38	70,500.00	70,500.00
Vehicle Insurance		0.00	0.00	0.00	0.00	0.00
Meals and Meeting Expenses		403.68	500.00	500.00	800.00	800.00
Utilities		2,500.00	16,500.00	13,586.00	1,000.00	1,000.00
Janitor		0.00	0.00	0.00	0.00	0.00
NMDOT Drug and Alcohol Testing		500.00	1,200.00	300.00	1,500.00	1,500.00
Pre-Emp D&A Testing		0.00	0.00	0.00	3,000.00	3,000.00
Printing		626.46	500.00	0.00	500.00	500.00
Office Supplies		5,448.63	3,810.00	3,500.00	4,500.00	4,500.00
Supplies		689.00	500.00	500.00	2,000.00	2,000.00

Furn & Equip under 5k	1,767.45	1,000.00	1,000.00	1,000.00	1,000.00
Ianitorial Supplies	423.00	2,440.00	521.00	0.00	0.00
Training	771.78	2,000.00	0.00	2,000.00	2,000.00
Mileage/Fares	188.88	500.00	482.00	500.00	500.00
Per Diem	382.00	700.00	389.00	1,900.00	1,900.00
Misc Expenses	0.00	0.00	0.00	500.00	500.00
Uniforms	8,370.00	10,000.00	3,812.32	14,000.00	14,000.00
Physicals	6,258.00	500.00	1,405.79	3,000.00	3,000.00
Wireless/Internet - Bus	0.00	0.00	0.00	1,500.00	1,500.00
TOTAL	37,713.14	148,658.00	125,846.08	140,400.00	140,400.00
GRAND TOTAL	1,314,814.64	1,695,521.63	1,206,214.13	1,640,231.01	1,640,231.01

POSITIONS	FTE	No. of Employees	FTE	No. of Employees	FTE
Permanent Full Time (benefits)					
Route Supervisors	2	2	2	2	2
Dispatchers	2	2	2	2	2
Drivers	25	27	27	30	30
Permanent Part-Time (benefits)					
Drivers				2	1
Part-Time (no benefits)					
Drivers	6	7	7	2	1
Temp Hours @ 2288	0	0	0	1.1	1.1
TOTAL Positions	35	38	38	39.1	37.1

Department - FLEET/FACILITY

Acct Title		FY11 Actual	FY12 Budget	FY12 Year to Date 4/16/12	FY13 Base Request	FY13 Total Request
Employee Salaries		40,883.20	40,794.00	33,936.00	97,677.00	97,677.00
Employee Benefits		18,915.68	23,803.91	16,880.43	44,902.64	44,902.64
	TOTAL	59,798.88	64,597.91	50,816.43	142,579.64	142,579.64
Contractual Services		0.00	62,500.00	0.00	64,300.00	64,300.00
	TOTAL	0.00	62,500.00	0.00	64,300.00	64,300.00
Other Expenses						
Postage		100.00	0.00	0.00	200.00	200.00
Telephone		1,000.00	7,000.00	2,136.17	1,200.00	1,200.00
Cell Phone		600.00	624.00	104.00	624.00	624.00
Internet - Redi net		0.00	0.00	0.00	1,000.00	1,000.00
Advertising (jobs/grants)		0.00	0.00	0.00	0.00	0.00
IT Hardware/Software Support		500.00	2,000.00	400.00	1,000.00	1,000.00
Dues and Subscriptions		0.00	0.00	0.00	0.00	0.00
Equipment Repair & Maint		2,175.89	2,000.00	300.00	1,000.00	1,000.00
Property Insurance		29,000.00	29,000.00	1,633.00	29,000.00	29,000.00
Civil Rights		0.00	0.00	0.00	0.00	0.00
Vehicle Insurance		41,371.15	74,425.00	62,267.83	66,000.00	66,000.00
Meals and Meeting Expenses		0.00	0.00	0.00	0.00	0.00
Utilities		625.85	5,000.00	3,500.00	50,000.00	50,000.00
Printing/Copying		626.46	0.00	0.00	0.00	0.00
Office Supplies		5,448.63	3,810.00	1,710.00	3,810.00	3,810.00
Furn & Equip under 5k		2,500.00	1,000.00	150.00	2,000.00	2,000.00
Janitorial Supplies		300.00	1,060.00	350.00	6,000.00	6,000.00
Training		300.00	500.00	0.00	500.00	500.00
Mileage/Fares		214.60	350.00	270.00	350.00	350.00
Per Diem		428.00	300.00	287.00	300.00	300.00
Misc Expenses		0.00	0.00	0.00	0.00	0.00

Maint/Machinery/Equipment	5,767.45	1,500.00	110.00	4,000.00	4,000.00
Building Maintenance	15,966.02	10,000.00	316.96	10,000.00	10,000.00
Snow Removal (MA Agora)	6,000.00	6,000.00	3,200.00	6,000.00	6,000.00
Shop Supplies	11,096.84	9,000.00	5,588.72	7,000.00	7,000.00
Fuel	304,352.50	384,000.00	273,575.80	420,000.00	420,000.00
Cell Tower Rental Fees	2,100.00	5,400.00	0.00	5,400.00	5,400.00
Oil & Lubricants	17,402.60	17,000.00	8,602.68	15,000.00	15,000.00
Hazardous Waste Disposal	0.00	4,000.00	0.00	4,000.00	4,000.00
Replacement Parts	45,702.68	43,000.00	24,975.04	38,000.00	38,000.00
Tires	24,826.73	28,000.00	9,918.93	22,000.00	22,000.00
Vehicle Maint	70,270.14	92,000.00	48,823.47	70,000.00	70,000.00
Painting	3,513.00	5,000.00	3,899.68	10,000.00	10,000.00
TOTAL	592,188.54	731,969.00	452,119.28	774,384.00	774,384.00
GRAND TOTAL	651,987.42	859,066.91	502,935.71	981,263.64	981,263.64

POSITIONS	FTE	No. of Employees	FTE	No. of Employees	FTE
Permanent Full Time (benefits)					
Fleet/Facility Maintenance Manager	1	1	1	1	1
Facility Maintenance	0	0	0	1	1
Custodian	0	0	0	1	1
TOTAL Positions	1	1	1	3	3

Department - OPERATIONS - NON RTD

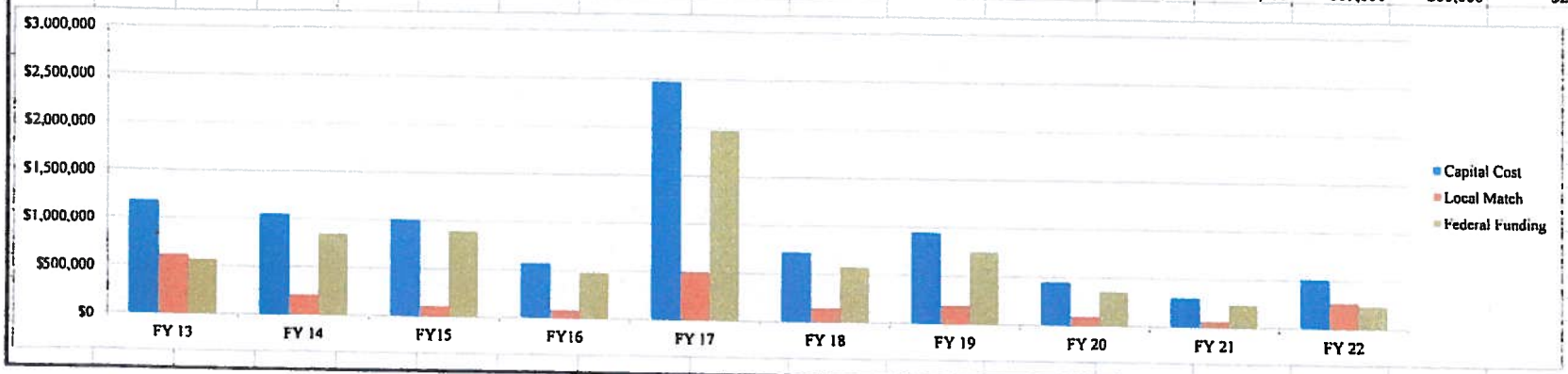
Acct Title	FY11 Actual	FY12 Budget	FY12 Year to Date 4/16/12	FY13 Base Request	FY13 Total Request
City of SF/Los Alamos	2,423,305.92				
Railrunner Operations	2,106,566.52	1,774,344.00	1,522,279.58	1,823,588.00	1,823,588.00
Los Alamos County	0.00	1,415,186.00	536,331.14	1,402,760.00	1,402,760.00
City of Santa Fe	0.00	967,630.00	292,890.14	981,932.00	981,932.00
GRAND TOTAL	4,529,872.44	4,157,160.00	2,351,500.86	4,208,280.00	4,208,280.00

Department - CAPITAL

GL Code	Acct Title	FY11 Actual	FY12 Budget	FY12 Year to Date	FY13 Base Request	FY13 Total Request
	Other Expenditures					
6330105	Buildings	933,119.86	1,989,465.00	949,819.65	180,000.00	180,000.00
	Exterior HVAC Enclosure and entry garage door				30,000.00	
	Photovoltaic Electrical production				150,000.00	
	Bus Shelters	52,429.63	76,421.00	8,819.94		
	Buildings	880,690.23	1,913,044.00	940,999.71		
6330115	Furniture/Fixtures	0.00	223,766.00	13,831.21	192,326.00	192,326.00
	Fueling Facility				112,326.00	
	Shelters, Signage, Trash Recepticals and Schedule Holders				80,000.00	
	Furniture/Fixtures & Equipment		223,766.00	13,831.21		
6330125	Other Capital Expenses	276,756.42	870,062.00	778,818.96	1,140,000.00	1,140,000.00
	Scheduleing, Reporting, Vehicle Location Software				450,000.00	
	Fleet 4 buses	265,880.00	870,062.00	771,069.96	350,000.00	
	Mobile Radios	10,876.42		7,749.00	0.00	
	Building Construction / FFE Carryover				333,000.00	
	Plow for front of RTD truck for snow removal				7,000.00	

NCRTD 10 Year Capital Investment Plan (CIP)

Reflects proposed FY 13 Budget and NMDOT Award - 4/20/13	FY 13	FY 14	FY15	FY16	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	
Fleet Replacement (see attached detailed listing)	$350,000	$750,000	$516,000	$402,000	$706,000	$712,000	$947,000	$445,000	$300,000	$300,000	
Lift (new mtce building)					$100,000						
Oil Recovery Sytem(new mtce building)					$8,000						
Waste Oil Heater(new mtce building)					$12,000						
Brake Lathe(new mtce building)					$10,000						
HVAC Enclosure/Garage Door - Ext. Bldg	$30,000										
Maintenance Facility				$100,000	$1,500,000						
Paving bus parking area		$90,000									
Bus Protective Awnings			$422,500								
PV panels and electrical conversion to power RTD Facilities	$150,000										
Transit Orientated Development Site Planning		$70,000									
Scheduleing, Reporting, Vehicle Location Software	$450,000										
75 Shelters (15/yr @$4,000 ea. X 5 years)	$60,000	$60,000	$60,000	$60,000	$60,000						
Update Service Plan (placed in administrative $150,000)	$0										
Fueling Facility	$112,326									$200,000	
Satellite Facilities (SF,Taos)		$75,000			$75,000						
Signage, trash receptacles and Schedule holders at bus stops (100@$500 ea.)	$20,000					$10,000				$10,000	
Wifi on buses (est. Equipment $1500 per bus x 5) placed in operations	$0	$3,000	$3,000								
Snow Plow attachment	$7,000										
Total	**$1,179,326**	**$1,048,000**	**$1,001,500**	**$562,000**	**$2,471,000**	**$722,000**	**$947,000**	**$445,000**	**$300,000**	**$510,000**	**Total $9,185,826**
Federal 80%/50% 0.8 0.5	$569,000	$847,326	$895,300	$481,600	$1,976,800	$577,600	$757,600	$356,000	$240,000	$240,000	$6,941,226
Local Match 20%/50%	$610,326	$200,674	$106,200	$80,400	$494,200	$144,400	$189,400	$89,000	$60,000	$270,000	$2,244,600



1/20/2012

NCRTD - Moderate Case Scenario

Consolidated Budget/ % ba[illegible]er LAC Proposal/Reduction in LAC Progress thru Partnering Funding (2013 - 2015)

	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Revenues										
RTD GRT Revenue	7,075,925	7,013,800	7,224,214	7,440,940	7,664,169	7,894,094	8,130,917	8,374,844	8,626,089	8,884,872
Federal Capital Funds	1,312,971	569,000	320,000	740,500	361,000	1,235,500	361,000	473,500	222,500	150,000
Federal Funds 5311/5316	1,275,045	1,305,446	1,331,555	1,358,186	1,385,350	1,413,057	1,441,318	1,470,144	1,499,547	1,529,538
Redistribution of GRT Revenue										
Redistribution of LA GRT Revenue										
LA GRT	679,173	500,000	450,000	400,000						
Tribal Transit	66,566	43,434								
Miscellaneous	40,000									
Cash Balance Carry over for Capital		333,000								
Total Operating Revenues	10,449,680	9,764,680	9,325,769	9,939,626	9,410,518	10,542,650	9,933,234	10,318,488	10,348,136	10,564,410
Operating Expenses										
Administrative Costs	1,346,705	1,163,390	1,198,291	1,234,240	1,271,267	1,309,405	1,348,687	1,389,148	1,430,822	1,473,747
Operating & Maintenance Costs	2,483,556	2,880,684	2,967,105	3,056,118	3,147,801	3,242,235	3,339,502	3,439,687	3,542,878	3,649,164
NCRTD GRT Allocations % based	4,157,160	4,208,280	4,334,528	4,464,564	4,598,501	4,736,456	4,878,550	5,024,906	5,175,654	5,330,923
Capital Investment Plan	3,083,293	1,512,326	578,000	1,001,500	562,000	2,471,000	722,000	947,000	445,000	300,000
Total Operating Expenses	11,070,714	9,764,680	9,077,924	9,756,422	9,579,570	11,759,097	10,288,740	10,800,742	10,594,354	10,753,835
Net Operating Income	(621,034)	0	247,845	183,204	(169,051)	(1,216,446)	(355,505)	(482,254)	(246,218)	(189,425)
Reserve Balance Req (25%)	2,767,679	2,441,170	2,269,481	2,439,105	2,394,892	2,939,774	2,572,185	2,700,185	2,648,589	2,688,459
over/under reserve balance	292,368	759,646	1,179,180	1,192,760	1,067,922	(693,406)	(681,322)	(1,291,576)	(1,486,197)	(1,715,492)
Proj. ending reserve amount	3,200,816	3,200,816	3,448,661	3,631,866	3,462,814	2,246,368	1,890,863	1,408,609	1,162,392	972,967

No Service increases

1. 3% inflator for Revenues - Federal escalates at 2% a year thereafter
2. O & M costs inflated at 3%
3. Contractual costs allocated based upon % formula proposed by LAC and adopted for FY 12 only on 5/6/11 but extended through 2020
4. Capital reflects RTD 10 year plan
5. Capital allocation solely for NCRTD
6. Capital costs includes $250,000 for increased building change orders 2012
7. Capital costs includes $371,032 for increased building construction costs